UNIFIED MEETING 5
BrandinGuidelines

Co-brand and customise your Unified Meeting® 5 display with your organisation’s logo, color scheme and much more.

Customisations and co-branding is only available for custom sites for a one-time fee. This document provides the necessary guidelines required in order for you to comply with the Unified Meeting 5 customisation and branding capabilities.

The following items within Unified Meeting 5 can be customized:

• Elements that can be co-branded:
  ○ Logos
  ○ Background
  ○ Panels
  ○ Controls

• Name of product
  ○ Can be customised to say, “Your Company Name Web Conferencing, powered by Unified Meeting 5”
  ○ Removing “powered by Unified Meeting 5” is prohibited

• Colour scheme
  ○ Can customise the user interface colours, graphic headers and logos
  ○ This option is similar to changing the colour scheme of your Windows via display properties.

• Features and functionality

Access Screens

You can co-brand the Unified Meeting 5 Access screen by changing the header graphic to include your logo and/or a custom product name. There are no restrictions on the size for the logo/graphic you provide. In addition, you can also customize the colours of the user interface.
Splash Screen

Within the Splash screen, you can customise the background image that appears when users are connecting to your meeting. The Copyright, Connecting message and the option to cancel cannot be changed. When submitting your image for the background, please follow these specifications:

- Allow space for the text to be displayed in a box that is 350 x 45 pixels. It should be displayed horizontally centered and 30 pixels from the bottom of the image.
- Permit space for the Copyright info to be displayed 180 pixels from the top.

Logos

Logos within the user interface can be customised. However, logos for the desktop launcher and Outlook plug-in cannot be customised as they are part of the software install.

The following three sizes are required when submitting your logo:

- 400 x 24 – tile bar image and custom name header (image needs to include the logo and custom name)
- 24 x 24 – Unified Meeting 5 footer and collapsed control panel
- 40 x 40 – image in About section for Unified Meeting 5 Info tab
User Interface Colour

The following items can be customised:

- **Background** *(1 in images to right)*
  - Background image
  - Colour (in RGB or Hex values)
  - Position
  - Tiling (along x or y axis)
- **Panels** *(2 in images to right)*
  - Meeting content
  - Share tab
  - Participant view
  - Received chats
  - Archive recorder panel
- **Toolbar** *(3 in images to right)*
- **Tabs** *(4 in images to right)* and buttons *(5 in images to right)*
  - Top and bottom colours (for gradients)
  - Border of trim colour
  - Font colour

Features and Functionality

The features and functionality listed below can be customized:

- Recording and archiving
- Background
- Chat
- Voice over IP
- Social media integration
- Meeting invitation content
- Active directory integration

Please contact your sales representative for more information.