



MEETINGCENTER LEADER TOOLS

BASIC NAVIGATION TOOLS

SHARE
Share a presentation, document or your desktop with participants

ZOOM
Enlarge a portion of a slide or document

SYNCHRONIZE VIEWS
Allows participants to see the zoomed view on the presenter's screen

LASER POINTER
Simulates a laser pointer by displaying a red dot on everyone's screen

DROP DOWN MENU



ARROW KEYS
Allows the presenter to display the next slide or return to the previous slide

FULL SCREEN
Enlarges an entire slide to fill participants' computer screen

THUMBNAIL VIEW
Allows the presenter to view miniature images of each page in a shared document, presentation or whiteboard

BASIC ANNOTATION TOOLS

ARROW POINTER
Display an arrow on everyone's screen

MARKER
Highlight, strike or annotate anything on the screen

COLOR PALETTE
Changes the color of text or marker annotations



TEXT
Write directly on top of a presentation or document

ERASER
Removes arrow, marker and text annotations